



DocOriginCloud  
 3311 North Berkeley Lake Road  
 Suite 100  
 Duluth, GA 30096  
 WEBSITE [www.example.com](http://www.example.com)  
 PHONE +1 678-408-1245  
 EMAIL [info@example.com](mailto:info@example.com)

# ORDER ACKNOWLEDGMENT

ACCOUNT NUMBER	123456789
ORDER NUMBER	10245601
ORDER DATE	2023-12-02
PAGE	1 of 1

**BILL TO**  
 123456789  
 Mock Company  
 100 Main Street  
 Suite 584  
 Birmingham, AL 35209  
 United States

**SHIP TO**  
 123456790  
 Mock Company  
 1000 Any Avenue  
 Chicago, IL 60010  
 United States

CUSTOMER PO NUMBER	PAYMENT TERMS	SHIP DATE	DUE DATE	CARRIER	F.O.B. POINT
687654687	Net 30 Days	2023-11-30	2024-01-06	UPSG	Destination

SALES REPRESENTATIVE	CONTACT NAME	CONTACT PHONE	CONTACT EMAIL
Lauren Jackson	Fran York	888-555-1212	<a href="mailto:fran.york@example.com">fran.york@example.com</a>

ITEM NUMBER	DESCRIPTION	QTY	UOM	PRICE	AMOUNT
10132610	GU Liquid Energy - Individual - Strawberry Banana	25	Each	\$2.00	\$50.00
	ITEM SHIP TO: 100 Some Street, Anytown, IL 60021				
159859	Co-op Cycles ADV 2.2 Bike	1	Each	\$1,599.00	\$1,599.00
	That "Pavement Ends" sign really means "Fun Begins"-when you're on the right bike. Loaded with gravel-specific Shimano GRX components, the Co-op cycles ADV 2.2 is dialed for grinds of all kinds.				
	Bike Frame	Aluminum			
	Material				
	Frame	Double-buttet 6061 aluminum			

SUBTOTAL	\$1,649.00
TAX	\$98.94
FREIGHT	\$100.00
DISCOUNT	\$164.90-
<b>ORDER TOTAL</b>	<b>\$1,683.04</b>

\_\_\_\_\_  
 SUPPLIER SIGNATURE

\_\_\_\_\_  
 2024-01-06  
 DATE

Thank you for your business! These items are controlled by U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

## ORDER ACKNOWLEDGMENT - TERMS AND CONDITIONS

### 1. ACCEPTANCE OF ORDER

This Order Acknowledgment confirms our acceptance of your purchase order and constitutes a binding agreement between [Your Company Name] ("Seller") and the customer ("Buyer").

### 2. PRODUCT/SERVICE DETAILS

The products or services specified in this Order Acknowledgment are as per the details provided in the buyer's purchase order. Any changes or modifications must be mutually agreed upon in writing.

### 3. PRICING AND PAYMENT

Prices are as specified in the Order Acknowledgment and are exclusive of taxes and shipping charges unless otherwise stated. Payment terms are outlined in the invoice and must be adhered to.

### 4. DELIVERY

The delivery date mentioned is an estimate, and while we strive to meet it, unforeseen circumstances may lead to delays. Seller shall not be liable for any consequences arising from such delays.

### 5. SHIPPING

Shipping terms and costs are specified in the Order Acknowledgment. Risk of loss or damage to the products transfers to the buyer upon delivery to the carrier.

### 6. INSPECTION AND ACCEPTANCE

Buyer is responsible for inspecting the delivered products promptly. Any discrepancies, damages, or defects must be reported to Seller within [X] days of receipt.

### 7. RETURNS AND EXCHANGES

Returns and exchanges are subject to our [Company Name] Return Policy. Please refer to the policy document for detailed information.

### 8. WARRANTIES

Products are covered by the manufacturer's warranty, if any. Seller makes no additional warranties, express or implied, unless explicitly stated in writing.

### 9. LIMITATION OF LIABILITY

In no event shall Seller be liable for any consequential, indirect, incidental, special, or punitive damages, even if advised of the possibility of such damages.

### 10. GOVERNING LAW

This agreement is governed by the laws of [Your Jurisdiction]. Any disputes shall be resolved through arbitration in accordance with the rules of the [Arbitration Institution].

### 11. ENTIRE AGREEMENT

This Order Acknowledgment constitutes the entire agreement between the parties and supersedes any prior agreements or understandings, whether written or oral.